

**Los Angeles Department of Building and Safety**  
**Informational Notice Regarding**  
**Extension of the 2022 Benchmarking Reporting Deadline to July 1, 2023**

Los Angeles Municipal Code (LAMC) Section 91.9708.1. Schedule for Benchmarking Report Compliance. (Amended by Ord. No. 185,198, Eff. 11/22/17.) requires that privately owned commercial buildings 20,000 sqft or larger AND City-owned buildings 7,500 sqft or larger submit an annual benchmarking report in compliance with LAMC Section 91.9705 using ENERGY STAR Portfolio Manager (ESPM) by June 1<sup>st</sup>.

Due to the high volume of questions and requests for assistance of the California Energy Commission (CEC) from building owners/agents that must report to the State, the CEC issued an extension of time on May 25, 2023 until July 1, 2023 to submit Benchmark 2022 data in ESPM. Likewise, **the City of Los Angeles is granting an extension of time until July 1, 2023 to submit Benchmark 2022 data to LADBS using ESPM. This is an automatic extension of time, so you don't need to do anything to request/activate it.**

If you believe your building is exempt from the Benchmark reporting requirements **pursuant to Division 97 of the LAMC**, please send an email to **ladbs.ebewe@lacity.org** with a Subject Line that includes the following: (1) the word "Exempt", (2) your LADBS Building ID and (3) your Building Address. Provide the following information in the body of the email:

- Code section(s) within Division 97 of the LAMC that is/are the basis for your exemption request
- A brief explanation as to how the code section applies specifically to your building; and
- Contact information – Name, Email address, and phone number.

A copy of Division 97 of the LAMC can be found on LADBS' EBEWE website under EBEWE Program Ordinance and Amendments (<https://ladbs.org/services/green-building-sustainability/existing-buildings-energy-water-efficiency-program>).

Kindly  
EBEWE Team